

Registration for After School Care Program at Lavender Bay 2018

Session Times

The After School Care program runs from 3.00pm to 6.00pm, Monday to Friday term time only, at the Lavender Bay campus for Tiddalicks and Primary children.

Cost

\$25.00 permanent session

\$30.00 casual session

Please fill out form and return to the office to register for the Cameragal After School Program.

Start date ____/____/____

Permanent Days of After School Care requested **(please tick session)**

Term 1	Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	Friday	<input type="checkbox"/>
Term 2	Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	Friday	<input type="checkbox"/>
Term 4	Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	Friday	<input type="checkbox"/>
Term 4	Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	Friday	<input type="checkbox"/>

Registration Details

Child name/s _____ Date of Birth ____/____/____

1 Carer's name _____

Home ph _____ Work ph _____ Mobile _____

Email address _____

1 Carer's name _____

Home ph _____ Work ph _____ Mobile _____

Email address _____

ADDITIONAL INFORMATION

- Does your child have special needs that may require support or adjustments? Yes No
- Are there any Family Court or other orders in place? Yes No

If you answered yes, please attach copy of court orders.

- Where does your child usually reside?

Parent/ Carer 1 Parent/Carer 2 Both Parents

Other (Please

Emergency Contacts (If parents/guardians cannot be contacted)

1 Contact's name _____ Relationship to child _____

Home ph _____ Work ph _____ Mobile _____

Email address _____ Permission to Pick up child **Yes No**

2 Contact's name _____ Relationship to child _____

Home ph _____ Work ph _____ Mobile _____

Email address _____ Permission to Pick up child **Yes No**

Declaration

I/We have read the After School Care program terms and conditions and I/We agree to abide by same and any subsequent amendments.

In the event of any emergency or accident concerning my child whilst in the care of the program staff, I understand that the staff will make every effort to contact parents first or persons authorised by parents.

Should this be impossible and medical or other attention is necessary, I authorise staff to seek emergency medical or other treatment for my child and accept full responsibility for all outcomes and all expenses incurred.

Carer 1 name _____ **Signature** _____

Carer 2 name _____ **Signature** _____

Date ____/____/____

Please email form to the Enrolment Manager:

Vicki Allison - admin@cameragal.nsw.edu.au

Permission transport for students from Primary to Lavender Bay campus

I/we _____ give permission for ASC staff to walk

(student's name) _____ from Primary, 12 Miller Street, to the ASC program at the end of the school day, 3:15pm.

Carer 1 name _____ **Signature** _____

Carer 2 name _____ **Signature** _____

Date ____/____/____

Terms and Conditions

Permanent bookings

All permanent bookings are made through the Cameragal office by completing and returning this registration form - email admin@cameragal.nsw.edu.au

Booking are made by the term and days cannot be substituted or changed within that term.

Fees

Fees are \$25.00 per session and collections promptly at 6.00pm.

Please note - Late charges of \$5 per minute will apply after 6.00pm.

Change of Daily Collection Arrangements

Please advise the school office by telephone 9954 0344 (daytime) or email admin@cameragal.nsw.edu.au no later than 3.00pm.

If after 3.00pm please advise After School Care Staff on 0406 364 397

Change of Permanent Collection Arrangements

For any permanent collection or emergency contact arrangements please email admin@cameragal.nsw.edu.au.

All cancellations to bookings require one week notice via email to

admin@cameragal.nsw.edu.au

Casual bookings

Casual bookings can be made by contacting the office on 9954 0344 by 9.00am, of the day required, to ensure availability. This request must be followed up by written advice via email to

admin@cameragal.nsw.edu.au

Fees

Fees are \$30.00 per session and collections promptly at 6.00pm.

Please note - Late charges of \$5 per minute will apply after 6.00pm.

Accounts

All permanent booking fees are billed to the student's account for the complete term from start date. All permanent places are reserved therefore absences by reason of illness, holiday or misadventure are not able to be refunded. Casual bookings are billed per session at end of term. All accounts payable within specified terms.

Contact numbers

Daytime: 9954 0344 – office

After School Care program: 0406 364 397 (from 3.00pm – 6.00pm)

Staff

Vicki Allison, Enrolments & Administration Manager, 9954 0344

Mario Parra, After School Care Coordinator, 0406 364 397

Robyn Reeve, ASC Nominated Supervisor, 9954 0344

Marietta Courtney, Principal, 9954 0344 or 0426 556 256